

# LEAD SUBMISSION FORM

for House Finders Program

Date \_\_\_\_\_

**Instructions:** Gather as much information as possible. Leave anything you do not know blank. The more information collected, the greater the chance of successfully purchasing the property. Properties with Realtor signs are not of interest.

Email pictures to:  
HouseFinders@WootInvestments.com

Scout's Name \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

Property Address  
\_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
County \_\_\_\_\_  
Property Owner's Name  
\_\_\_\_\_  
Owner's Contact Information  
Home \_\_\_\_\_ Work \_\_\_\_\_  
Cell \_\_\_\_\_ Best Time to Call \_\_\_\_\_

**Owner's Motivation (circle all that apply):**  
Vacant - Owner Occupied - Tenant Occupied  
Boarded Up - Poorly Maintained - Condemned  
For Sale by Owner - For Rent - Distressed Owner  
Divorce - Foreclosure - Bankruptcy - Probate  
Death of Owner - Job Loss - Relocating -  
Ugly House - Pretty House  
Other \_\_\_\_\_

**How did you find this owner or property?**  
\_\_\_\_\_  
\_\_\_\_\_

**Property Information**  
Beds \_\_\_\_\_ Baths \_\_\_\_\_  
Style \_\_\_\_\_  
Garage \_\_\_\_\_ Levels \_\_\_\_\_  
Units \_\_\_\_\_ Basement \_\_\_\_\_  
Off-street Parking? \_\_\_\_\_  
Age: New 10-30 30-60 60+  
Neighborhood rating (1-10)  
\_\_\_\_\_  
Improvements needed  
\_\_\_\_\_  
Major Problems  
\_\_\_\_\_

**Condition Ratings**  
**E = Excellent G = Good**  
**F = Fair P = Poor**  
Curb Appeal \_\_\_\_\_  
Exterior \_\_\_\_\_  
Yard \_\_\_\_\_  
Rofp \_\_\_\_\_  
Garage \_\_\_\_\_  
Interior \_\_\_\_\_  
Windows \_\_\_\_\_  
Kitchen \_\_\_\_\_  
Baths \_\_\_\_\_  
Overall Rating \_\_\_\_\_

**OFFICE USE ONLY**  
Contact attempted on \_\_\_\_\_  
Owner reached on \_\_\_\_\_  
Call back on \_\_\_\_\_  
Property inspected on \_\_\_\_\_  
Offer made on \_\_\_\_\_  
No action due to \_\_\_\_\_  
NOTES:  
\_\_\_\_\_  
\_\_\_\_\_

**ANY ADDITIONAL INFORMATION / NOTES:**